

# Ramsey Town Council

## Notice of conclusion of audit Annual Return for the year ended 31 March 2017

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

		Notes
1.	The audit of accounts for Ramsey Town Council for the year ended 31 March 2017 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the Annual Return must be published by 30 September. This must include publication on the smaller authority's website.
2.	The Annual Return is available for inspection by any local government elector of the area of Ramsey Town Council on application to:	
(a)	<u>GARY COOK (TOWN CLERK)</u> <u>7 CHURCH GREEN</u> <u>RAMSEY PE26 1DN</u> <u>01487 814957</u>	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the Annual Return
(b)	<u>MONDAY TO FRIDAY 9am - 4pm</u>	(b) Insert the hours during which inspection rights may be exercised
3.	Copies will be provided to any person on payment of <u>£0.50</u> (c) for each copy of the Annual Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d)	<u>GARY COOK (TOWN CLERK)</u>	(d) Insert the name and position of person placing the notice
Date of announcement: (e)	<u>5/9/17</u>	(e) Insert the date of placing of the notice

# Section 3 – External auditor report and certificate

In respect of:

Enter name of smaller authority here:

RAMSEY TOWN COUNCIL

## 1. Respective responsibilities of the body and the auditor

This smaller authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The smaller authority prepares an annual return in accordance with proper practices which:

- summarises the accounting records for the year ended 31 March 2017; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review the annual return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and does not provide the same level of assurance that such an audit would do.

## 2. 2016/17 External auditor report (CA0216)

~~(Except for the matters reported below)~~ on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met. (\*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the smaller authority:

(continue on a separate sheet if required)

## 3. 2016/17 External auditor certificate

We certify/~~do not certify~~\* that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017.

\* We do not certify completion because:

External auditor signature

PKF Littlejohn LLP

External auditor name

PKF Littlejohn LLP

Date

10 August 2017

Note: The NAO issued guidance applicable to external auditors' work on 2016/17 accounts in Auditor Guidance Note AGN/02. The AGN is available from the NAO website ([www.nao.org.uk](http://www.nao.org.uk))

- 5 MAY 2017

**David Yardley**

**35 Grove Way**

**Bury**

**Ramsey PE262LS**

**4<sup>th</sup> May 2017**

**The Town Clerk  
Ramsey Town Council  
Council Office  
Church Green  
Ramsey**

**Dear GAry**

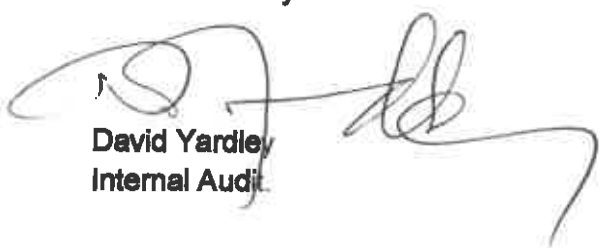
**As requested I have carried out the Internal Audit of the Council's Accounts in accordance with the Local Audit & Accountability Act 2014 and the Accounts and Audit Regulations 2015.**

**I can report that my audit has confirmed that the Council has recorded all the financial items correctly and that these have been reported to the Council in accordance with the provisions of the Act and Regulations.**

**I have signed the Internal Auditor's report as required and would like to thank you for your co-operation during the audit.**

**Yours sincerely**

**David Yardley  
Internal Audit**

A handwritten signature in black ink, appearing to read 'D. Yardley', is written over the typed name and title. The signature is fluid and cursive, with a long horizontal stroke extending to the right.