

**RAMSEY TOWN COUNCIL
GRANT AWARD POLICY**

1. Grants can be awarded to voluntary groups, societies, clubs, not-for-profit organisations or charities operating in the Parish area where the benefit will be predominately for the residents of the Parish area.
2. Grants will not be awarded to individuals. Grants to regional or national charities will not be considered unless for a specific project where the benefit will be obvious benefits to residents of the Parish.
3. The amount of any grant award will be at the discretion of the Council.
4. All applications will be considered on their merits, but in general grants can be awarded for:
 - Capital projects such as purchase of equipment.
 - Revenue Projects such as a Community Event, Festival, or other special event where grants towards running costs, consumables, salaries, insurance or training may be considered.
5. The purpose for which any grant is made must be in the interest of the Parish area or any part of it or all or some of the inhabitants of the Parish area which is defined by the boundaries of the Town Council.
6. The amount of expenditure must be commensurate with the benefit to the inhabitants of the area.
7. Groups from outside the Parish who can demonstrate significant benefit to the area are eligible to apply for a grant.
8. The Council may take into account any previous grant made to an organisation or group when considering a new application.
9. The Council will require additional financial information from the organisation or group prior to considering the application.
10. No grant will be awarded to or for any commercial venture or private gain.

11. Retrospective applications will not be funded where the expenditure has been made, the project has been carried out or the event has taken place.
12. All grants will be conditional upon submission of an application in writing.
13. All grant recipients are required to provide the Council with a brief report, including photographs where appropriate, of how the grant has been utilised, how it has assisted the organisation or group and what it has achieved. This must be submitted within 3 months of the purchase of the capital equipment or completion of the project.
14. If the grant is put to purposes other than those for which it has been awarded without the prior approval of the Council, the recipient organisation or group will be required to repay the grant to the Council.
15. The organisation or group should supply such information as the Council may request regarding the impact of the project on the Council's area.
16. Recognition of the grant from the Council must be made in any publicity issued by the receiving body.
17. How will the application be assessed?
 - Does the Council have the powers to provide a grant for the project outlined?
 - How well does the grant meet the needs of the community in providing positive benefit to residents?
 - How effectively will the group use the grant?
 - Is the cost of the project appropriate?
 - Are the expected outcomes realistic?
 - What level of contributions has been, or will be, raised locally?

- Can the organisation or group reasonably be expected to obtain sufficient funding from another, perhaps more appropriate source?
- How is the organisation or group managed and does it have a constitution?

Adopted: 11 April 2019 (reviewed 27 May 2021).