

# RAMSEY TOWN COUNCIL

You are hereby summoned to attend a meeting of Ramsey Town Council to be held on **Thursday 12 July 2018 at 7.00pm at 7 Church Green, Ramsey**, when the following items of business will be transacted: -

**Please ensure all mobile phones are switched off or turned to silent during the meeting.**

## A G E N D A

### APOLOGIES FOR ABSENCE

#### 1. DECLARATIONS OF INTEREST

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### 2. PUBLIC PARTICIPATION

To allow 20 minutes for any members of the public to address the Council.

#### 3. TIMEBANKING

To receive a presentation from RNT regarding Time-banking and a request for funding of £1,899 – see attached.

#### 4. MINUTES

To approve as a correct record, the Minutes of the meetings of the Council held on 14 June 2018 and 27 June 2018, copies attached.

#### 5. PLANNING APPLICATIONS

**1.1 – 18/01015/HHFUL** – Ground floor extension utility room/cloakroom – 117 Herne Road, Ramsey St Mary's.

**1.2 – 18/01112/HHFUL** – Roof alterations to create dormers to front and rear, creation of a balcony on conservatory roof, creation of a detached workshop and changes to rear fenestration – 4 Hollow Lane, Ramsey.

#### PLANNING – other business

a) Notification from HDC of an appeal against their decision to grant planning permission, subject to conditions, for change of use of land to travellers site involving one static and one touring caravan – Whites Yard Middle Drove, Ramsey Heights.

#### 6. FINANCE ITEMS

- a) Bank reconciliation figures to 30/06/18 – copy attached
- b) Financial Budget Comparison to 30/06/18 – copy attached
- c) Cheque list to be tabled and approved.
- d) Request for funding toward grass cutting/maintenance of churchyard, Pondersbridge (2017 £350.)
- e) Letter from MAGPAS.

#### 7. AMENITIES, HIGHWAYS, LEISURE AND CEMETERY ITEMS

- a) Update on progress of traffic calming measures for Wood Lane and St. Mary's Bridge.
- b) Speed Indicator Device.

#### 8. STEERING GROUPS

- a) Cemetery Steering Group action points – see attached.  
**Recommendation – to increase cemetery fees.**
- b) Toilet Steering Group action points – see attached.
- c) World War I Steering Group action points – see attached.

#### 9. TOWN MAYOR'S AND CLERK'S CORRESPONDENCE

- a) Police report - to be tabled.
- b) Email re cycle path Pondersbridge – copy enclosed.
- c) Insurer's letter – copy enclosed.
- d) Email re Church clock – copy enclosed.
- e) Letter from Local Business – copy enclosed.

## 10. ATTENDANCES AT MEETINGS AND ORGANISATIONS

## 11. TOWN MAYOR'S ANNOUNCEMENTS

In accordance with the Public Bodies (Admission to Meetings) Act 1960 Section 1 (2) to resolve that members of the press and public are excluded from the meeting at this point due to the confidential nature of the business to be transacted.

a) **CLERK'S 10 YEAR SERVICE**

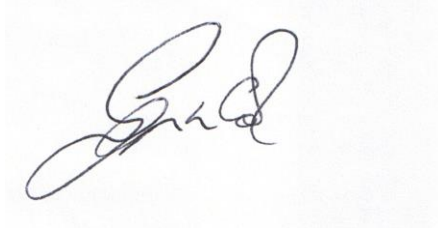
b) **FREEDOM OF THE TOWN**

## 12. MEETING DATES

The next meeting of Ramsey Town Council will take place on 9 August 2018 at 7pm.

Gary Cook

6 July 2018



Town Clerk

**The press and public are welcome to attend.**

### Notes

#### A. Disclosable Pecuniary Interests

(1) Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.

(2) A Member has a disclosable pecuniary interest if it

(a) relates to you, or

(b) is an interest of – (i) your spouse or civil partner; or (ii) a person with whom you are living as husband and wife; or (iii) a person with whom you are living as if you were civil partners and you are aware that the other person has an interest.

(3) Disclosable pecuniary interests include

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred in carrying out his or her duties as a Member (except from the Council);

(c) any current contracts with the Council;

(d) any beneficial interest in land/property within the Council's area;

(e) any licence for a month or longer to occupy land in the Council's area;

(f) a beneficial interest (above the specified level) in the shares of anybody which has a place of business or land in the Council's area.

#### B. Other interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where, (a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would the majority of the council tax payers, rate payers or inhabitants of the electoral area for which you have been elected or otherwise of the Council's administrative area, or (b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association and that interest is not a disclosable pecuniary interest.

## RAMSEY TOWN COUNCIL

### MINUTES OF RAMSEY TOWN COUNCIL MEETING held on Thursday 14 June 2018 at Ramsey Town Council, 7 Church Green, Ramsey.

**Present:** - Councillors R Brereton, J Bufton, J Clarke, M Clarke, S Corney (Deputy Mayor,) Mrs A Costello, R Costello, D Darmody, H Edwards, T Lavender, P Reeve, Mrs S Reeve, E Welsh and Town Clerk, Gary Cook.

The Deputy Mayor chaired the meeting in the Mayor's absence.

65. **Apologies for Absence** – Cllr R Brown, D McIlwain (Mayor,) J Palmer and S Selby.
66. **To Receive Declarations of Interest** – None.
67. **Public Participation** – There were no members of public present.
68. **Minutes of the last Meeting to be Approved** - The Minutes of the meeting held on 10 May 2018 were accepted as a true record and duly signed.
69. **Planning Applications for Consideration**
- 1.3 - **18/00262/FUL** – General purpose storage building – Long Drove Farm, Hollow Road, Ramsey Forty Foot. Unanimously **APPROVED** will not impact on surrounding area.
  - 1.4 – **18/00821/HHFUL** – Two storey extension, new porch and sand/cement render to whole dwelling – 10 Biggin Lane, Ramsey. **APPROVED** by 12 votes with 1 abstention will not impact on visual aspect, no neighbouring objections.
  - 1.5 – **18/00545/HHFUL** – Demolition of existing garage and construction of side and rear extension to create disabled living, sleeping and bathing areas – 57 Park Road, Ramsey. Unanimously **APPROVED** will not impact on visual aspect, no neighbouring objections.
  - 1.6 – **18/00877/HHFUL** – First floor side extension – 3 Brickyard Cottage, Hollow Road, Ramsey Forty Foot. Unanimously **APPROVED** will not impact on visual aspect, no neighbouring objections.
  - 1.7 – **18/00710/FUL** – Proposed change of use from barber shop (A1) to two flats (C3) – 90 High Street, Ramsey. Unanimously **REFUSED** due to traffic generation and parking along the High Street.
  - 1.8 – **18/00830/HHFUL** – Proposed single storey kitchen, shower room and study – 16 Herne Road, Ramsey St Mary's. Unanimously **APPROVED** will not impact on visual aspect, no neighbouring objections.
  - 1.9 – **18/00916/REM** – Approval of reserved matters on land subject to outline permission 1401852OUT for 90 dwellings, including access, open space, green infrastructure, landscaping and associated infrastructure including sustainable urban drainage features – plot substitution. – Land at junction of Field Road and Blenheim Road, Ramsey. Unanimously **REFUSED** due to visual aspect of buildings height.
  - 1.10 – **18/00900/HHFUL** – 4 proposed single storey extensions, a bedroom and porch extension to the north elevation, a utility extension to the east and a conservatory extension to the west – Frierly, 6 Marriotts Drove, Ramsey Mereside. **APPROVED** by 6 votes with 5 against and 1 abstention, no neighbouring objections.
  - 1.11 – **18/00948/FUL** – Removal of flat roofed extension and replace with a new build pitched roof extension along with internal alterations to the existing retained property, creation of new car parking and landscaped gardens to form care home (use Class C2) for residents requiring nursing, dementia and residential care. – Westward House, Bury Road, Ramsey. **APPROVED** by 8 votes with 2 against and 2 abstentions. Will generate much needed employment in the area.
  - 1.12 – **18/00957/HHFUL** – Single storey rear extension – 169 Herne Road, Ramsey St Mary's. Unanimously **APPROVED** will not impact on visual aspect, no neighbouring objections.
- DMC Monday 18 June 2018 – Noted.
70. **GDPR** – It was unanimously **AGREED** to adopt the Privacy Policy and Notice as presented. Cllrs were also asked to sign a form agreeing to the use of their private contact details.
71. **Financial Matters** –
- f) Bank reconciliation figures to 31/05/18 – Noted.
  - g) Financial Budget Comparison to 31/05/18 – Noted.
  - h) Cheque list to be tabled and approved. See below.
  - i) Request funding of £500 towards the Ram on the roundabout. **APPROVED** by 7 votes with 2 against and 3 abstentions.
  - j) Request funding for St Thomas a Becket Flower Festival – Unanimously **APPROVED** to make a donation of £100.
  - k) Request from Ramsey Senior Citizens Club for donation toward Christmas Lunch - Unanimously **APPROVED** to make a donation of £500.

The following direct debits, standing orders and cheques were unanimously approved.

Date	Payee	Desc	Amount
01-May	Abbots Ripton Farm	Office rent	430.00
01-May	CF Corporate Finance	Copier lease	278.36
15-May	HDC	Office rates	224.00
15-May	HDC	Cemetery rates	218.00
15-May	HDC	Toilet rates	118.00
17-May	British Gas	Office gas	108.00
21-May	Eon	Cemetery electric	8.92
23-May	BT	Office telephone	163.97
<b>Total</b>			<b>£ 1549.25</b>

**The following cheques are presented for approval**

No.	Payee	Desc	Amount
105532	Abbots Ripton Farming Co	Office water	55.39
105533	Balzequell	Fire extinguisher service	95.37
105534	CPRE	Membership	36.00
105535	JB Harpham	Aboriculture report	260.00
105536	Ethos Communications	Copier usage	105.04
105537	Ben Fryer	Tree work	85.00
105538	Tim George	Photography	156.00
105539	HDC	Music licence	70.00
105540	HDC	Electoral services	12325.13
105541	Ramsey Neighbourhoods Trust	Crunch youth club	1075.00
105542	Roy Parker	Maintenance	812.25
105511			1636.87
105512			570.51
105513			661.43
105514	City of P'boro Concert Band	Band	300.00
<b>Total</b>			<b>£ 18243.99</b>

It was unanimously **AGREED** to renew the insurance policy with Zurich Municipal for a period of 5 years to obtain a more beneficial rate.

**72. Amenities, Highways, Leisure and Cemetery matters** – None.

**73. Town Mayor's and Clerk's correspondence**

f) Police report - Noted.

g) Ramsey In Bloom - thank you letter. Noted.

**74. Attendances at meetings and organisations** – Cllr Lavender had attended the meeting of The Ramsey Initiative.

**75. Town Mayor's announcements** – The Deputy Mayor presented a list of functions attended by the Mayor.

**76. Date of Next Meetings** - Thursday 12 July 2018 at 7pm.

**Town Mayor**

**Date**

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RAMSEY TOWN COUNCIL

**MINUTES OF RAMSEY TOWN COUNCIL MEETING**  
**held on Wednesday 27 June 2018 at Ramsey Town Council, 7 Church Green, Ramsey.**

**Present:** - Councillors R Brereton, J Bufton, Mrs A Costello, R Costello, D Darmody, D McIlwain (Mayor,) and Town Clerk, Gary Cook.

77. **Apologies for Absence** – Cllr J Clarke, M Clark, S Corney (Deputy Mayor,) and J Palmer.

78. **To Receive Declarations of Interest** – None.

It was unanimously **RESOLVED** to suspend the meeting to enable dialogue with members of the public.

79. **Public Participation** – There were three members of public present. One speaking with regard to planning application 81 (1.2) and another regarding traffic calming and the need for a footpath in Pondersbridge.

Unanimously **RESOLVED** to reconvene the meeting.

80. **Timebanking** – Deferred to next meeting.

81. **Planning Applications for Consideration**

1.13 – 18/01021/FUL – Demolition of existing commercial premises and the erection of two pairs of semi-detached dwelling houses (four in total) – Workshop rear of 39 Station Road, Ramsey. Unanimously **APPROVED**, will improve visual aspect of a vacant site.

1.14 – 18/00990/FUL – Change of use of agricultural land to create a Community Recreation Ground – Land between Harebell Close and Holme Road, Ramsey St Mary's. Unanimously **APPROVED**, will give the village a much needed play area.

1.15 – 18/01172/HHFUL – Proposed single and two storey extension to residential dwelling – 34 Biggin Lane, Ramsey. Unanimously **APPROVED**. Large enough site for proposed extension.

1.16 – 18/00953/HHFUL – Demolition of existing rear extension and conservatory and erection of single/two storey rear extension – 48 Hollow Lane, Ramsey. Unanimously **APPROVED**. No neighbouring objections, does not impact on street scene.

1.17 – 18/00907/HHFUL – Reconstruction of rear entrance porch and first floor addition – 147 Herne Road, Ramsey St Mary's. Unanimously **APPROVED**. No neighbouring objections, does not impact on street scene.

1.18 – 18/00992/HHFUL – Single storey rear extension, re-roof the existing side passageway and garage – 42 Biggin Lane, Ramsey. Unanimously **APPROVED**. No neighbouring objections, does not impact on street scene.

1.19 – 18/01107/S73 – Variation of condition 1 from 17/01839/REM to alter the condition that development is carried out in accordance with the approved plans. Approved plans to be superseded by latest drawings of this submission – Land north of 192-194 Uggmere Court Road, Ramsey Heights. Variation of condition 1 **APPROVED** by 5 votes with 1 abstention, although Clerk to enquire into whether outline or full planning had previously been applied for.

2.0 – 18/01064/OUT – Proposed erection of 2 x 2 storey dwellings – Land north of 180 Ugg Mere Court Road, Ramsey Heights. Unanimously **APPROVED**, considered to be infill of a vacant site within the village envelope.

82. **Youth Centre** – After a brief outline from Cllr Mrs A Costello it was unanimously **AGREED** to ask the Clerk to complete the Partner Accommodation Request Form.

83. **Financial Matters** –

l) Cheque list to be tabled and approved. See below.

No.	Payee	Desc	Amount
105546	Craig Golightly	Emergency Tree Work	85.00
105547	Zurich Municipal	Insurance renewal	6408.53
105548			1611.45
105549			615.13
105550			741.62
105551	Cash	Petty Cash	150.00
105552	Ramshed	Steel for Ram	246.00
105553	Wississippi Jazzmen	Band	300.00
105554	Gerry Rose	Band	375.00

**Total** £ 10532.73

84. **Date of Next Meetings** - Thursday 12 July 2018 at 7pm.

**Town Mayor**

**Date**

### **Cemetery – Steering Group meeting Thursday 24 May 2018**

In attendance Cllrs McIlwain, Corney, Brown, Bufton, J Clarke, M Clarke, A Costello, R Costello, Edwards and Lavender

#### **Action Points**

Dog walkers are a problem, signage required – **Some done**

Fence to be repaired – **Done**

Removal of bridge

Burial fees – Comparison presented. Two proposals were considered

1. To increase our own fees by £50 across the board – 3 Cllrs in favour
2. To increase plot purchase by £100 for both burials & ashes and the interment fee to £250 for burials & £140 for ashes – 6 Cllrs in favour

Possibility of own grave digger

### **Toilets – Steering Group meeting Thursday 24 May 2018**

In attendance Cllrs McIlwain, Corney, Brereton, J Clarke, M Clarke, A Costello, Edwards, P Reeve, Selby and Welsh

#### **Action Points**

Some investment needed

Mirrors blown

Metal toilet roll holders – price

Cost of coin slots on doors

Quotes for refurbishment

Cost of ultra violet lightning – **Done, just cost of bulbs**

Quote for cleaning – **Awaiting quotes**

### **World War I – Steering Group meeting Thursday 24 May 2018**

In attendance Cllrs McIlwain, Corney, A Costello, Edwards, Selby and Welsh

#### **Action Points**

Band to be organised 6pm – **Cost approx. £350**

Bugler to play last post @ 6.55pm

Beacon to be lit @ 7pm

Church Bells rung @7.05pm – **Done**

Wreath to be laid

Cross on each war grave in cemetery