

## RAMSEY TOWN COUNCIL

You are hereby summoned to attend a meeting of Ramsey Town Council to be held on **Thursday 08 October 2015 at 7.00pm at 7 Church Green, Ramsey**, when the following items of business will be transacted:-

### A G E N D A

#### Apologies for absence

#### 1. DECLARATIONS OF INTEREST

To receive declarations from Members as to disclosable pecuniary and other interests and the nature of those interests in relation to any agenda item.

#### 2. PUBLIC PARTICIPATION

To allow 20 minutes for any members of the public to address the Council.

#### 3. TOWN MAYOR'S ANNOUNCEMENTS

#### 4. MINUTES OF THE LAST MEETING TO BE APPROVED: 24 September 2015, copy attached.

#### 5. MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD ON 10 September 2015, copy attached and 24 September 2015.

#### 6. PLANNING APPLICATIONS FOR CONSIDERATION

1.1 – 15/01519/OUT – Land at 51 Blenheim Road, Ramsey – Erection of a two storey detached dwelling.

1.2 – 15/01664/TREE – 59 Allen Road, Ramsey – High pollard a previously badly pruned oak tree.

1.3 – 15/01675/HHFUL – 83 Great Whyte, Ramsey – Installation of external wall insulation to the front, side and rear elevations.

#### 7. WORKING PARTY REPORTS AND RECOMMENDATIONS

Amenities, Highways and Leisure W/P 24 Sep – copy attached

Finance W/P 28 Sep – copy attached

Cemetery W/P 28 Sep – copy attached

#### 8. ATTENDANCES AT MEETINGS AND ORGANISATIONS

#### 9. TOWN MAYOR'S AND TOWN CLERK'S CORRESPONDENCE

a) To discuss speeding issues in Wood Lane, Ramsey following a letter received from residents.

b) Police response to proposed extension to 30mph speed restriction – Wood Lane, Ramsey.

c) Tree risk assessment survey and report – update.

d) Invitation to all Councillors to attend the Royal British Legion (Ramsey and District Branch) Remembrance Service and Parade on 8<sup>th</sup> November, starting at 2.30pm at the War Memorial followed by a service at Thomas a Becket Church.

#### 10. FINANCIAL MATTERS

a) Cheque list to be tabled and approved.

#### 11. DATE OF NEXT MEETINGS:

Thursday 22 October 2015, 7pm (Planning), followed by Amenities, Highways and Leisure W/P at 8pm.

Gary Cook

02 October 2015



Town Clerk

**The press and public are welcome to attend.**

**MINUTES OF RAMSEY TOWN COUNCIL PLANNING MEETING**  
**held on Thursday 24 September 2015**  
**at Ramsey Town Council, 7 Church Green, Ramsey**

**Present:** - Councillors R Brown, J Clarke, Mrs A Curtis (Deputy Mayor), I Curtis, H Edwards, Mrs B Hepburn, Mrs D Knight, T Lavender, D McIlwain, J Palmer, Mrs S Reeve and Town Clerk's Assistant Mrs A Jerrom.

The meeting was chaired by the Deputy Mayor Mrs A Curtis.

**150 Apologies For Absence**

Councillors P Boost, Mrs A Costello (Mayor), Ms L Duffy, R Hartley, P Reeve and I Walker

**151 To Receive Declarations of Interest**

Councillors Mrs A Curtis and J Palmer declared a non-pecuniary interest in Minute No.154, Planning Application No. 15/01438/FUL as Members of the District Council's Development Management Panel and reserved the right to change their view when presented with applications at the Panel.

**152 Public Participation** – There were no members of the public present.

**153 Minutes Of The Last Meeting To Be Approved** – 10 September 2015

Subject to an amendment to Minute No. 145b which should have read 2 abstentions, the minutes of the Meeting held on 10 September 2015 were accepted as a correct record and duly signed.

**154 Planning Applications For Consideration**

1.1 15/01438/FUL – 61 Great Whyte, Ramsey. Change of use of part of ground floor and first floor from offices to 2 self-contained flats, **APPROVED** by 8 votes to 3 in favour. No objections from neighbouring properties.

1.2 15/01403/HHFUL – 14 The Avenue, Ramsey. Proposed double storey front extension. **APPROVED** by 9 votes to one in favour and 1 abstention. No objections from neighbouring properties.

1.3 15/01243/HHFUL (this application number had been mistyped on the agenda) – 22 Station Road, Ramsey, unanimously **APPROVED**.

1.4 15/01540/FUL – Hanley Stables, Middle Drove, Ramsey Heights. Amendment to plans for previous application 15/0075/FUL (static caravan, touring caravan and dayroom) to raise roof level, for a dual pitch roof, addition of a chimney, bay windows and Georgian windows on the dayroom. Unanimously **REFUSED** as the amendment appeared to be converting the dayroom to a dwelling. Members also reiterated their objections to the original application due to the unsuitability of the site and its access track. Councillor I Curtis agreed to attend the DMP meeting at HDC to speak on behalf of the Town Council.

1.5 15/01540/FUL – Land between 37 and 39 Blenheim Road, Ramsey. Proposed detached bungalow with bedrooms in roof space and integral double garage. **APPROVED** with 10 in favour and 1 against the application. Members requested that the Council's comment should include a request that the planning conditions should include the stipulation that any windows in the property overlooking the playing field include obscured glass.

**155 Date of Next Meeting**

Thursday 8 October 2015 at 7pm, Full Town Council.

Town Mayor

Date

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MINUTES OF RAMSEY TOWN COUNCIL MEETINGHeld on Thursday 10 September 2015At Ramsey Town Council, 7 Church Green, Ramsey

**Present:** - Councillors P Boost, R Brown, J Clarke, Mrs A Costello (Mayor,) I Curtis, Ms L Duffy, H Edwards, R Hartley, Mrs B Hepburn, Mrs D Knight, T Lavender, D McIlwain, P Reeve, Mrs S Reeve and Town Clerk, Gary Cook.

- 138** Apologies For Absence – Councillors Mrs A Curtis (Deputy Mayor,) J Palmer and I Walker.
- 139** To Receive Declarations of Interest – Councillors Ms L Duffy and P Reeve declared a non-pecuniary interest in Minute No. 144, Planning Applications, as Members of the District Council’s Development Management Panel and reserved the right to change their view when presented with applications at the Panel. Cllr D McIlwain declared a non-pecuniary interest in Minute No. 144 item 1.4.
- 140** Public Participation – There were three members of the public present raising questions regarding trees and dangerous parking.
- 141** Town Mayors Announcements – The Mayor had attended several functions including the 1940’s weekend which was extremely well supported.
- 142** Minutes Of The Last Meeting To Be Approved – 27 August 2015  
The minutes of the meeting held on 27 August 2015 were accepted as a correct record by 12 votes with 2 abstentions and duly signed.
- 143** Matters Arising From The Minutes – 27 August 2015.  
There were no matters arising.
- 144** Planning Applications For Consideration:
- 1.1 15/01305/FUL – Ramsey Abbey Walled Kitchen Garden, Wood Lane, Ramsey. Replacement of glasshouse. Unanimously **APPROVED**.
- 1.2 15/01446/EXTDET – 12 School Lane, Ramsey. Proposed UPVC conservatory to the rear with Guardian roof, to replace existing smaller conservatory. Not discussed, refused by District as not permitted development.
- 1.6 15/01371/FUL – Land East of Fern Cottage, Harpers Drove, Ramsey Heights. Change of use of land for the siting of a mobile home and erection of stables (part retrospective.) **REFUSED** by 11 votes with 2 in favour and 1 abstention, un-necessary countryside development.
- 1.7 15/01430/HHFUL – 16 Whytefield Road, Ramsey. Erection of two car garage and parking spaces at rear of 16 and 16a. **APPROVED** by 13 votes with 1 abstention. No objections from neighbouring properties.
- 1.8 15/01395/FUL – 78 High Street, Ramsey. Alterations to shopfront. **APPROVED** by 10 votes with 4 abstentions.

**PLANNING CORRESPONDENCE**

Further information received in respect of planning application 15/00273/FUL. No additional comments made.

Notification of appeal with respect to previous application 1401894FUL – Erection of dwelling to provide manager’s accommodation, Rivermill Factory Bank, Ramsey. Noted

Further information received in respect of planning application 15/01322/FUL. No additional comments made.

Street name & numbering – Two new properties on land between 208 & 216 Ugg Mere Court Road, Ramsey Heights to be known as 210 & 212. Noted.

**145** Working Party Reports and Recommendations:

**Finance W/P 24 August 2015 –**

- A)** It was unanimously agreed to contribute the 11%, £2338.51 towards the Mereside gym equipment but not the trim trail. It was also agreed that the Council would not contribute towards the annual maintenance cost for the site visits of £747.00 plus Vat but would maintain the equipment going forward as it currently does with the existing play equipment adding it to the insurance inspections.
- B)** Agreed by 12 votes with 20 abstentions to cover the cost of £2.985 towards re-opening of the Youth Club.
- C)** Young citizen’s award unanimously agreed to continue next year.

**AH&L W/P 27 August 2015** – It was agreed by 10 votes with 1 against and 3 abstentions to set aside a maximum budget of £4,889 toward the cost of keeping on the street lighting as identified by the County Council from next April. Residents are to be consulted.

**Cemetery W/P 1 September 2015** – Report received and noted. Council’s thanks are recorded to the Friends of the Mortuary Chapel for all their hard work.

**146** **Attendances at Meetings and Organisations:**

Several Cllrs had attended the recent Police Forum at which items of speeding along Wood Lane and anti-social behaviour on King George V playing field were discussed.

**147** **Town Mayor’s & Town Clerks Correspondence**

- a) Ramsey Million, Heritage Group Minutes – a copy is held in the Town Clerk’s office. Noted.
- b) CPRE 2014 AGM minutes - a copy is held in the Town Clerk’s office. Noted.
- c) Invite to Cambs Fens Leader Launch. Cllr Duffy to attend.

**148** **Financial Matters** – The following direct debits, standing orders and cheques were approved by 13 votes with 1 abstention.  
Direct Debits/Standing Orders

Date	Payee		Amount
01-Aug	Abbots Ripton Farm	Office rent	416.66
15-Aug	HDC	Cemetery rates	185.00
15-Aug	HDC	Office rates	187.00
15-Aug	HDC	Toilet rates	130.00
17-Aug	British Gas	Office gas	232.00
21-Aug	Eon	Cemetery electric	13.00
23-Aug	BT	Office telephone	111.99
20-Aug	BT	Broadband address	1.60
<b>Total</b>		<b>£</b>	<b>1277.25</b>

**Cheques**

No.	Payee		Amount
105062	HDC	Electoral services	5212.14
105063	Roy Parker	Maintenance	452.50
105064	PKF Littlejohn LLP	Audit fee	480.00
105065	Rural Pest Solutions	Pest control	60.00
105066	Wicksteed Leisure	Swing seats	507.78
105067			1545.82
105068			497.03
105069			568.00
105070	H McCarthy	Deposit refund	100.00
105071	T Reed	Deposit refund	20.00
105072	B Adams	Deposit refund	25.00
105073	Cash	P/cash	242.02
<b>Total</b>		<b>£</b>	<b>9710.29</b>

**149** **Date of next meetings:**

Thursday 24 September 2015, 7pm (Planning), followed by Amenities, Highways and Leisure W/P at 8pm.

TOWN MAYOR

DATE

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AMENITIES, HIGHWAYS & LEISURE WORKING PARTY MEETING HELD AT 7.20PM ON  
THURSDAY 24 SEPTEMBER 2015 AT 7 CHURCH GREEN, RAMSEY

**RECOMMENDATIONS - None**

**PRESENT:** Mrs A Curtis (Deputy Mayor), I Curtis, H Edwards, Mrs B Hepburn, J Palmer and Town Clerk's Assistant.

Councillor Mrs B Hepburn chaired the meeting.

**1. APOLOGIES FOR ABSENCE:** Councillors Mrs A Costello, Ms L Duffy, P Reeve and I Walker.

**2. MINUTES FROM LAST MEETING:**

The minutes from 27 August 2015 were unanimously agreed.

**3. MATTERS ARISING:**

Youth Club – The new Youth Club was scheduled to open in January 2016 and would be holding a fundraising concert in a few weeks' time.

Street lighting – The letter to residents drafted by the Town Clerk was tabled. Members made a couple of amendments:

- £12 per annum
- Councillors' contact numbers to be included
- To include – 'then we will respond to the County Council'

The Group also requested that the County Council be advised as part of the consultation that the Great Whyte was a main street so lights should also be left on there, following the route of the B1060. Feedback from residents so far indicated that they were not particularly concerned about lights being switched off in residential areas as long as they were kept on in the main streets. Councillors also discussed the possibility of residents agreeing to pay the £12 charge and later moving house. Members of the Working Party present agreed to deliver the letters in their respective areas.

Cricket Field Fence - This had been referred to the Cricket Club for repair as it was no longer the Town Council's responsibility.

Pond Pump – This was due to be collected for appraisal by the pump manufacturer.

Mole Problem Ramsey Forty Foot Play Park – It was suggested that GB Pest Control in Upwood be contacted.

**4. CORRESPONDENCE:**

None.

**5. ITEMS FOR CONSIDERATION:**

None.

**6. ANY OTHER BUSINESS**

Councillor Palmer provided an update on his suggestion to improve the flower beds by the mini roundabout in the Great Whyte which would improve the entrance to the town and be cheaper and easier to maintain. Detailed plans and costings would be submitted to the Finance Committee once received from the District Council. Councillor Palmer would also contact Alistair Merrick at HDC to report weed and bramble issues affecting the town. The state of the roundabout near Tesco was also considered, Councillor Curtis agreed to speak it to the Manager of Tesco to see if they would be prepared to do any landscaping.

The Town Clerk was requested to look into the provision of a bench in Newtown Road as requested by elderly residents.

Councillor Edwards would investigate the name of the bus company causing traffic problems by picking up students for Peterborough Regional College at the junction of High Street/Great Whyte. Once the company is known the Town Clerk is requested to write to them to ask them to pick up outside the Factory Shop where it is considered more suitable.

**6. AOB:**

None

**7. DATE OF NEXT MEETING:** Thursday 22 October 2015, 8pm.

FINANCE WORKING PARTY MEETING HELD ON **Monday 28 September 2015 @ 7.00 P.M.** AT 7 CHURCH GREEN, RAMSEY

**RECOMMENDATIONS**

**PRESENT:** Cllrs J Clarke, I Curtis, L Duffy, A Lavender (Chairman,) D McIlwain and Town Clerk

1. **APOLOGIES:** Cllrs Mrs. A. Costello (Mayor,) Mrs. A Curtis, J Palmer and P Reeve
2. **MINUTES FROM LAST MEETING: 24 August 2015** – Agreed unanimously
3. **MATTERS ARISING FROM LAST MEETING:**  
HDC Housing Benefit Grant- Is being pursued at the joint Parish meeting.
4. **CORRESPONDENCE:**  
None
5. **ITEMS FOR CONSIDERATION:**  
Clerk had received the precept request for 2016/17 from HDC – Chairs of W/parties please be aware.
6. **BANK RECONCILIATION FIGURES August 2015:**  
Received and noted.
7. **FINANCIAL BUDGET COMPARISON 01/04/15 – 31/08/15**  
Received and noted.
8. **ANY OTHER BUSINESS:**  
The Clerk had been asked if the cheque for the outdoor gym equipment at Mereside could be made payable to the Village Association – No objections.

Cllr Duffy asked that the thanks she had received from the Salem Baptist Church for the donation towards the Trekkies Group be recorded.

Molly Dancing – to be put on next agenda.

DATE OF NEXT MEETING: Monday 26 October at 7.00 p.m.

**CEMETERY WORKING PARTY MEETING HELD ON Monday  
28 September 2015, 6.30pm AT 7 CHURCH GREEN, RAMSEY.**

**PRESENT:** Cllrs R Brown, L Duffy, Mrs S Reeve and Town Clerk.

Cllr Duffy chaired the meeting.

**1. APOLOGIES:** Cllrs Mrs A Costello (Mayor,) Mrs A Curtis, Mrs B Hepburn and P Reeve.

**2. MINUTES FROM LAST MEETING 1 September 2015:**

Agreed as a true record.

**3. MATTERS ARISING FROM LAST MEETING:**

Clerk still awaiting a quote for full structural survey of the Mortuary Chapel.

Cllr Brown has drawn up list of priority tree work – to pass onto the clerk. Urgent work needed on one tree in the cemetery and two on Newtown Green.

**4. CORRESPONDENCE:**

None

**5. ITEMS FOR CONSIDERATION:**

The Clerk has applied to be involved in the “Parish Planting Scheme,” with a view to obtaining some trees for the cemetery extension.

Cllr Brown reported that large chunks of bread are being left in trees in the old cemetery for birds but these will also attract vermin.

**6. DATE OF NEXT MEETING:** Monday 26 October 2015 at 6.30pm.